

Forward Plan

September - December 2019

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 7 August 2019



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison</p>
<p><i>Deputy Leader of the Council</i> Councillor Mrs Judith Heathcoat</p>	<p>Governance and Internal management; HR & industrial relations; policy co-ordination; Customer Services; Fire & Rescue; Trading Standards; Emergency Planning; the Prevent agenda</p>
<p><i>Cabinet Member for Adult Social Care & Public Health</i> Councillor Lawrie Stratford</p>	<p>Adult Social Care; Public Health; Champion for Mental Health</p>
<p><i>Cabinet Member for Cherwell Partnership</i> Councillor Ian Corkin</p>	<p>Delivery of Cherwell Partnership agreement</p>
<p><i>Cabinet Member for Children & Family Services</i> Councillor Steve Harrod</p>	<p>Statutory Lead Member for Children's Services</p>
<p><i>Cabinet Member for Education & Cultural Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor Yvonne Constance OBE</p>	<p>Highways and transport; minerals strategy; strategic waste & waste management; environment management; flooding; strategic rail</p>
<p><i>Cabinet Member for Finance</i> Councillor David Bartholomew</p>	<p>Finance; Broadband; Communications; support for SMEs</p>
<p><i>Cabinet Member for Local Communities</i> Councillor Mark Gray</p>	<p>Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working</p>
<p><i>Cabinet Member for Transformation</i> Councillor Eddie Reeves</p>	<p>Transformation, Property, ICT, Procurement and Climate Change</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers - October 2019

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

Decision Maker and Target Date: **Cabinet, 15 October 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Law & Governance
Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213
Ref: 2019/075

Local Government Association Peer Review Report

To review the LGA peer review report, any feedback received and proposals for the future.

Decision Maker and Target Date: **Cabinet, 15 October 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: PSC is reviewing in September. Stakeholders and staff have been asked for their response.
Report By: Assistant Chief Executive
Contact: Robin Rogers, Strategy Manager Tel: 07789 923206 Ref: 2019/103

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Draft Community Risk Management Plan (CRMP) Action Plan 2020-2021

To seek approval of the Draft CRMP Action Plan 2020-21 for consultation.

The Draft CRMP Plan will also be sent to Performance Scrutiny Committee on 5 September 2019 prior to public consultation.

Decision Maker and Target Date: **Deputy Leader of the Council, 17 September 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Paul Bremble, Group Manager - Strategic Risk & Assurance Tel: 07990 780815 Ref: 2019/065

NON-KEY DECISIONS

Business Management & Monitoring Report - July 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 17 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive, Director of Finance

Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/025

Business Management & Monitoring Report - August 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 15 October 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive, Director of Finance

Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/074

Business Management & Monitoring Report - September 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 19 November 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive, Director of Finance

Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/088

Business Management & Monitoring Report - October 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 17 December 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive, Director of Finance

Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/102

CABINET MEMBER: ADULT SOCIAL CARE & PUBLIC HEALTH

KEY DECISIONS

NIL

NON-KEY DECISIONS

Oxfordshire Safeguarding Adults Board Annual Report

To note the contents of the report.

Decision Maker and Target Date: **Cabinet, 17 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director - Adult Social Care

Contact: Steven Turner, OSAB Business Manager Tel: (01865) 328993

Ref: 2019/098

Adults of Working Age Strategy

To seek approval for the draft joint health and social care strategy for adults of working age with care and support needs. The strategy has been co-produced with people using services and if approved will go to public consultation.

Decision Maker and Target Date:

Cabinet, 15 October 2019

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Strategy has been co-produced with a reference group representing all the service areas covered.

Report By: Director for Adult Services

Contact: Eleanor Crichton, Commissioning & Markets Lead for Adults Tel:
07774 335652 Ref: 2019/094

CABINET MEMBER FOR CHERWELL PARTNERSHIP

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & FAMILY SERVICES

KEY DECISIONS

Recommissioning of Young People's Supported Housing Pathway

To seek approval to co-commission the remodelled Young People's Supported Housing Pathway.

Decision Maker and Target Date: **Cabinet, 15 October 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Young People, District Councils Housing Leads, Partners,
OCC Operational Staff

Report By: Head of Children's Commissioning Markets

Contact: Liane Low, Strategic Commissioning Manager Tel: 07920 708776

Ref: 2019/097

NON-KEY DECISIONS

The Oxfordshire Safeguarding Children's Board Annual Report/The Performance Audit & Quality Assurance Annual Report and The Case Review & Governance Annual Report - 2019

To note the reports.

Decision Maker and Target Date: **Cabinet, 17 September 2019**

Reason for amendment (if any) Decision due date for Cabinet changed from 15/10/2019 to 17/09/2019. Reason: This item needs to be dealt with at the same meeting as the OSAB report in September 2019.

Key Decision: No

Exempt Information: None

Consultations:

Report By: Independent Chair of the Oxfordshire Safeguarding Children's Board

Contact: Tan Lea, Strategic Safeguarding Partnerships Manager Tel: 07867
923287

Ref: 2019/076

CABINET MEMBER: EDUCATION & CULTURAL SERVICES

KEY DECISIONS

Report by the Local Government and Social Care Ombudsman - Investigation into a Complaint Against Oxfordshire County Council (Ref: 18 009 005)

To note the contents of the report by the Local Government and Social Care Ombudsman (LGO) and to endorse the actions undertaken in response by this Council.

Decision Maker and Target Date: **Cabinet, 17 September 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Lucy Butler, Director for Children's Services Tel: (01865) 815165

Ref: 2019/114

NON-KEY DECISIONS

Amendments to Premises Arrangements for Early Years and Childcare Providers Operating on School or Council Sites

To seek approval for amendments to a policy approved at Delegated Decisions by Cabinet Member for Children, Education & Families on 8 December 2014.

Decision Maker and Target Date: **Cabinet Member for Education & Cultural Services, 18 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Joanne Booker, School Organisation Officer Tel: 07393 001258

Ref: 2019/096

Oxfordshire Pupil Place Plan 2019-2023

To seek approval to formally adopt the updated Pupil Place Plan for Oxfordshire.

Decision Maker and Target Date: **Cabinet Member for Education & Cultural Services, 13 November 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Consultation with schools across Oxfordshire

Report By: Director for Children's Services

Contact: Barbara Chillman, Service Manager, Pupil Place Planning Tel: 07554 103418 Ref: 2019/105

Education Attainment Working Group Report

The Education Scrutiny Committee working group will complete an investigation into school attendance in January 2019.

The group intend to make a series of recommendations and request that the Cabinet consider and respond to their recommendations.

Decision Maker and Target Date: **Cabinet, 19 November 2019**

Reason for amendment (if any) Decision due date for Cabinet changed from 15/10/2019 to 19/11/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: In completing the review, the working group met with officers in the Education department and schools and governing bodies.

Report By: Chairman of the Attainment Working Group

Contact: Diane Cameron, Policy & Performance Officer Tel: 07795 301254 Ref: 2018/121

Statutory Notice to Close Culham Parochial CE Primary School

If following informal consultation, a decision is made to publish a closure notice. Cabinet is asked to decide whether to approve the closure of Culham Parochial CE Primary School.

Decision Maker and Target Date: **Cabinet, 19 November 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: Statutory consultation
Report By: Director for Children's Services
Contact: Joanne Booker, School Organisation Officer Tel: 07393 001258
Ref: 2019/095

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Oxfordshire Minerals and Waste Local Plan: Site Allocations - Consultation Draft Plan

To seek approval of the Minerals and Waste Local Plan: Site Allocations – Draft Plan for consultation.

Decision Maker and Target Date: **Cabinet, 17 September 2019**
Reason for amendment (if any) Decision due date for Cabinet changed from 16/07/2019 to 17/09/2019. Reason: To allow time for consultation to be completed.
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Minerals & Waste Cabinet Advisory Group
Report By: Director for Planning & Place
Contact: Kevin Broughton, Principal Minerals Officer Tel: 07979 704458
Ref: 2018/102

Oxfordshire Minerals & Waste Annual Monitoring Report 2019

To seek agreement to the Minerals & Waste Annual Monitoring report for 2019, setting out progress on preparation of the Minerals & Waste Local Plan and the results of monitoring of minerals and waste planning policies.

Decision Maker and Target Date: **Cabinet Member for Environment, 14 November 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Minerals & Waste Cabinet Advisory Group

Report By: Director for Planning & Place

Contact: Kevin Broughton, Principal Minerals Officer Tel: 07979 704458

Ref: 2019/089

NON-KEY DECISIONS

Minster Lovell: B4047 Burford Road - Proposed Extension of 40mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/081

Banbury: Bloxham - A361 Proposed Shared Use Footway/Cycle Track

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/079

Witney: Highworth Place - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/078

Oxford: Kingston Road/Southmoor Road - Proposed Traffic Calming Measures

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/199

East Hanney: Steventon Road - Proposed Traffic Calming Measures

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/033

Banbury: White Post Road - Proposed Zebra and Toucan Crossing

To seek approval of the proposal.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/069

Oxford: Access to Headington - Proposed Amendments to One-Way Order and Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/164

Cassington: Horsemere Lane - Prohibition of Motor Vehicles/Designation as Bridleway

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 27/06/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/189

Wallingford: Reading Road - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/051

Didcot: B4493 Wantage Road - Proposed Shared Use Cycle Track

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/066

Streetworks Permit Scheme

To note the update for Cabinet Members formal consultation briefing note on terms of the permits scheme.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Streetworks Permit Scheme

Report By: Director for Community Operations

Contact: Rikke Hansen, Head of Integration & Improvement Tel: 07554 103536
Ref: 2019/106

Radley/Kennington: Kennington Road - Proposed Traffic Calming Measures and Signalled Pedestrian Crossing

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/107

Banbury: Harriers View - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/108

Henley: Greys Road - Proposed Zebra Crossing

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/109

South Oxfordshire and Vale of White Horse Districts: Proposed New Disabled Persons Parking Places (DPPPs)

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/110

Oxford: Sunderland Avenue - Proposed Amendment to Parking Bays

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/111

Radley: Church Road - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/112

Chalgrove: Monument Road - Proposed Zebra Crossings

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/113

Oxford: Rymers Lane/Cornwallis Road/Littlehay Road - Proposed Traffic Calming

To seek approval on the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/115

Procurement Exemption - Community Action Groups

To seek approval of the procurement exemption.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Planning & Place

Contact: Rachel Burns, Waste Strategy Manager Tel: 07789 877310
Ref: 2019/104

Oxford: Various Locations in Central Area - Proposed Coach Set Down and Pick Up Bays

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 10 October 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/09/2019 to 10/10/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/013

Didcot: Great Western Park - Proposed Zebra Crossings

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 10 October 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/09/2019 to 10/10/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/191

Burford: Proposed 20mph and 30mph Speed Limits

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 10 October 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/09/2019 to 10/10/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/082

Charlbury: Proposed 20mph and 30mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 10 October 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/09/2019 to 10/10/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/083

Shilton: Hen & Chick Lane - Proposed 40mph Speed Limit and Extension of 30mph Limit

To seek approval of the proposal.

Decision Maker and Target Date: **Cabinet Member for Environment, 10 October 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/09/2019 to 10/10/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/068

Brize Norton: Carterton Road and Station Road - Proposed Traffic Calming Measures

To seek approval of the proposed traffic calming measures on Carterton Road and Station Road, Brize Norton.

Decision Maker and Target Date: **Cabinet Member for Environment, 10 October 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/09/2019 to 10/10/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/086

CABINET MEMBER: FINANCE

KEY DECISIONS

Capital Programme Monitoring Report - August 2019

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

Decision Maker and Target Date: **Cabinet, 15 October 2019**

Reason for amendment (if any)

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
Ref: 2019/073

Capital Programme Monitoring Report - October 2019

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

Decision Maker and Target Date: **Cabinet, 17 December 2019**
Reason for amendment (if any)
Key Decision: Yes - Capital Expenditure >£1m
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/100

NON-KEY DECISIONS

Service & Resource Planning Report - 2020/21 - September 2019

To provide background and context to the service and resource planning process for 2020/21.

Decision Maker and Target Date: **Cabinet, 17 September 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/059

Business Management & Monitoring Report - July 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 17 September 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Assistant Chief Executive, Director of Finance
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/025

Business Management & Monitoring Report - August 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 15 October 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Assistant Chief Executive, Director of Finance
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/074

Treasury Management Mid-Term Review (2019/20)

To provide a mid-term review of Treasury Management Activity in 2019/20 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 19 November 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Donna Ross, Principal Finance Manager - Treasury Pension Tel: (01865) 323976 Ref: 2019/087

Business Management & Monitoring Report - September 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 19 November 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Assistant Chief Executive, Director of Finance
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/088

Business Management & Monitoring Report - October 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 17 December 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive, Director of Finance

Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/102

Service & Resource Planning Report - 2020/21 - December 2019

To provide background and context to the service and resource planning process for 2020/21.

Decision Maker and Target Date: **Cabinet, 17 December 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

Ref: 2019/101

CABINET MEMBER: LOCAL COMMUNITIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

Transition Fund for Open-Access Children's Services Annual Report 2018-2019

To receive a report on spend and activity funded by the Transition Fund for Open-Access Children's Services during 2018-2019.

Decision Maker and Target Date: **Cabinet, 17 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Annual Returns from providers, service user testimonials and feedback from Community Co-ordinators.

Report By: Policy & Performance Service Manager

Contact: Diane Cameron, Policy & Performance Officer Tel: 07795 301254

Ref: 2019/093

CABINET MEMBER: TRANSFORMATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 17 September 2019

- ★ **Business Management & Monitoring Report - July 2019** 2019/025
*Steven Fairhurst Jones, Corporate Performance & Risk Manager
Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager
(Finance, Strategy & Monitoring) Tel: 07584 909518*
- ★ **Oxfordshire Safeguarding Adults Board Annual Report** 2019/098
Steven Turner, OSAB Business Manager Tel: (01865) 328993
- ★ **The Oxfordshire Safeguarding Children's Board Annual Report/The Performance Audit & Quality Assurance Annual Report and The Case Review & Governance Annual Report - 2019** 2019/076
Tan Lea, Strategic Safeguarding Partnerships Manager Tel: 07867 923287
- ★ **Report by the Local Government and Social Care Ombudsman - Investigation into a Complaint Against Oxfordshire County Council (Ref: 18 009 005)** 2019/114
Lucy Butler, Director for Children's Services Tel: (01865) 815165
- ★ **Oxfordshire Minerals and Waste Local Plan: Site Allocations - Consultation Draft Plan** 2018/102
Kevin Broughton, Principal Minerals Officer Tel: 07979 704458
- ★ **Service & Resource Planning Report - 2020/21 - September 2019** 2019/059
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Transition Fund for Open-Access Children's Services Annual Report 2018-2019** 2019/093
Diane Cameron, Policy & Performance Officer Tel: 07795 301254

Cabinet - 15 October 2019

- ★ **Delegated Powers - October 2019** 2019/075
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Local Government Association Peer Review Report** 2019/103
Robin Rogers, Strategy Manager Tel: 07789 923206
- ★ **Business Management & Monitoring Report - August 2019** 2019/074
*Steven Fairhurst Jones, Corporate Performance & Risk Manager
Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager
(Finance, Strategy & Monitoring) Tel: 07584 909518*
- ★ **Adults of Working Age Strategy** 2019/094
*Eleanor Crichton, Commissioning & Markets Lead for Adults Tel:
07774 335652*
- ★ **Recommissioning of Young People's Supported Housing Pathway** 2019/097
Liane Low, Strategic Commissioning Manager Tel: 07920 708776
- ★ **Capital Programme Monitoring Report - August 2019** 2019/073
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

Cabinet - 19 November 2019

- ★ **Business Management & Monitoring Report - September 2019** 2019/088
*Steven Fairhurst Jones, Corporate Performance & Risk Manager
Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager
(Finance, Strategy & Monitoring) Tel: 07584 909518*
- ★ **Education Attainment Working Group Report** 2018/121
Diane Cameron, Policy & Performance Officer Tel: 07795 301254
- ★ **Statutory Notice to Close Culham Parochial CE Primary School** 2019/095
Joanne Booker, School Organisation Officer Tel: 07393 001258
- ★ **Treasury Management Mid-Term Review (2019/20)** 2019/087
*Donna Ross, Principal Finance Manager - Treasury Pension Tel:
(01865) 323976*

Cabinet - 17 December 2019

- ★ **Business Management & Monitoring Report - October 2019/102
2019**
*Steven Fairhurst Jones, Corporate Performance & Risk Manager
Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager
(Finance, Strategy & Monitoring) Tel: 07584 909518*
- ★ **Capital Programme Monitoring Report - October 2019 2019/100**
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy &
Monitoring) Tel: 07584 909518*
- ★ **Service & Resource Planning Report - 2020/21 - 2019/101
December 2019**
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy &
Monitoring) Tel: 07584 909518*

Deputy Leader of the Council - 17 September 2019

- ★ **Draft Community Risk Management Plan (CRMP) 2019/065
Action Plan 2020-2021**
*Paul Bremble, Group Manager - Strategic Risk & Assurance Tel:
07990 780815*

Cabinet Member for Education & Cultural Services - 18 September 2019

- ★ **Amendments to Premises Arrangements for Early 2019/096
Years and Childcare Providers Operating on School
or Council Sites**
Joanne Booker, School Organisation Officer Tel: 07393 001258

Cabinet Member for Education & Cultural Services - 13 November 2019

- ★ **Oxfordshire Pupil Place Plan 2019-2023 2019/105**
*Barbara Chillman, Service Manager, Pupil Place Planning Tel:
07554 103418*

Cabinet Member for Environment - 12 September 2019

- ★ **Minster Lovell: B4047 Burford Road - Proposed Extension of 40mph Speed Limit** 2019/081
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Banbury: Bloxham - A361 Proposed Shared Use Footway/Cycle Track** 2019/079
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Witney: Highworth Place - Proposed Waiting Restrictions** 2019/078
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Kingston Road/Southmoor Road - Proposed Traffic Calming Measures** 2018/199
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **East Hanney: Steventon Road - Proposed Traffic Calming Measures** 2019/033
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Banbury: White Post Road - Proposed Zebra and Toucan Crossing** 2019/069
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Access to Headington - Proposed Amendments to One-Way Order and Waiting Restrictions** 2018/164
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Cassington: Horsemere Lane - Prohibition of Motor Vehicles/Designation as Bridleway** 2018/189
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Wallingford: Reading Road - Proposed Waiting Restrictions** 2019/051
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Didcot: B4493 Wantage Road - Proposed Shared Use Cycle Track** 2019/066
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

The Forward Plan

- ★ **Streetworks Permit Scheme** 2019/106
Rikke Hansen, Head of Integration & Improvement Tel: 07554 103536
- ★ **Radley/Kennington: Kennington Road - Proposed Traffic Calming Measures and Signalled Pedestrian Crossing** 2019/107
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Banbury: Harriers View - Proposed Waiting Restrictions** 2019/108
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Henley: Greys Road - Proposed Zebra Crossing** 2019/109
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **South Oxfordshire and Vale of White Horse Districts: Proposed New Disabled Persons Parking Places (DPPPs)** 2019/110
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Sunderland Avenue - Proposed Amendment to Parking Bays** 2019/111
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Radley: Church Road - Proposed Waiting Restrictions** 2019/112
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Chalgrove: Monument Road - Proposed Zebra Crossings** 2019/113
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Rymers Lane/Cornwallis Road/Littlehay Road - Proposed Traffic Calming** 2019/115
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Procurement Exemption - Community Action Groups** 2019/104
Rachel Burns, Waste Strategy Manager Tel: 07789 877310

Cabinet Member for Environment - 10 October 2019

- ★ **Oxford: Various Locations in Central Area - Proposed Coach Set Down and Pick Up Bays** 2019/013
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Didcot: Great Western Park - Proposed Zebra Crossings** 2018/191
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Burford: Proposed 20mph and 30mph Speed Limits** 2019/082
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Charlbury: Proposed 20mph and 30mph Speed Limit** 2019/083
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Shilton: Hen & Chick Lane - Proposed 40mph Speed Limit and Extension of 30mph Limit** 2019/068
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Brize Norton: Carterton Road and Station Road - Proposed Traffic Calming Measures** 2019/086
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Environment - 14 November 2019

- ★ **Oxfordshire Minerals & Waste Annual Monitoring Report 2019** 2019/089
Kevin Broughton, Principal Minerals Officer Tel: 07979 704458



Forward Plan September – December 2019

Notice of Additional Item for the Cabinet

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Environment on 12 September 2019 is not in the Forward Plan.

The decision on this matter needs to be taken by Cabinet Member for Environment on 12 September 2019 in order to meet the deadline for consultation responses.

Cabinet Member for Environment, 12 September 2019

Heathrow Airport Expansion Consultation

To seek approval of the draft consultation response and make any amendments to the response as necessary.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Key Decision: No

Exempt Information: No

Consultations: N/A

Report By: Director for Planning & Place

Contact: Dawn Pettis, Strategic Planning Team Leader Tel: (01865) 815320
Ref: 2019/143

Nick Graham
Director of Law & Governance and Monitoring Officer
County Hall, Oxford OX1 1ND

23 August 2019



Forward Plan September - December 2019

Notice of Additional Item for the Cabinet

Notice is hereby given that the item set out below for consideration by the Cabinet on 17 September 2019 is a change to the information in the Forward Plan.

The decision on this matter needs to be taken by Cabinet on 17 September 2019 following consultation comments, due to the scale and impact of the decision, it has now been decided that this item should be considered by Cabinet instead of Cabinet Member for Environment.

Cabinet, 17 September 2019

Streetworks Permit Scheme

To note the updates for Cabinet Members formal consultation briefing note on terms of the permits scheme.

Decision Maker and Target Date: **Cabinet, 17 September 2019**

Key Decision: No

Exempt Information: No

Consultations: Streetworks Permit Scheme

Report By: Director for Community Operations

Contact: Rikke Hansen, Head of Integration & Improvement Tel: 07554 103526
Ref: 2019/106

Nick Graham
Director of Law & Governance and Monitoring Officer
County Hall, Oxford OX1 1ND

4 September 2019